



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

**Proposed Information Collection Activity; Generic Clearance
for Reviewer Recruitment Forms**

AGENCY: Office of Planning, Research, and Evaluation,
Administration for Children and Families, U.S. Department
of Health and Human Services.

ACTION: Request for public comments.

SUMMARY: The Administration for Children and Families
(ACF) proposes to extend approval of the existing
overarching generic clearance for Reviewer Recruitment
Forms (Office of Management and Budget (OMB) #0970-0477).
No changes are proposed to the terms of the overarching
generic.

DATES: *Comments due within 60 days of publication.* In
compliance with the requirements of the Paperwork Reduction
Act (PRA) of 1995, ACF is soliciting public comments on the
specific aspects of the information collection described
above.

ADDRESSES: You can obtain copies of the proposed
collection of information and submit comments by emailing
opreinfocollection@acf.hhs.gov. Identify all requests by
the title of the information collection.

SUPPLEMENTARY INFORMATION:

Description: The overarching generic clearance for Reviewer Recruitment Forms provides ACF with the opportunity to collect from potential reviewers, such as those who review grant proposals, conference proposals, research/evaluation plans, study designs, report drafts, and/or other ACF materials.

ACF developed this generic because each program office and within ACF has slightly different needs for information about reviewer applicants based on the specific activities for which reviewers are needed, yet the individual forms submitted under the generic will serve an identical function. The overarching purpose is to select qualified reviewers for ACF review processes and activities based on professional qualifications. Information will be collection through questions on forms and documents provided by candidates. Example documents include writing samples and curriculum vitae and/or resume. ACF uses the information collected to recruit well-qualified reviewers with relevant background experience and knowledge.

The abbreviated clearance process of the generic clearance allows program offices to gather a suitable pool of candidates within the varied time periods available for reviewer recruitment.

These forms submitted under this generic will be voluntary, low-burden and uncontroversial.

Respondents: Individuals who may apply to review materials for ACF.

Annual Burden Estimates

| Instrument | No. of Respondents (total over request period) | No. of Responses per Respondent (total over request period) | Avg. Burden per Response (in hours) | Total Burden (in hours) |
|---------------------------|------------------------------------------------|-------------------------------------------------------------|-------------------------------------|-------------------------|
| Reviewer Recruitment Form | 3000 | 1 | .5 | 1500 |

Comments: The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Mary B. Jones,
ACF/OPRE Certifying Officer.

[FR Doc. 2022-25202 Filed: 11/17/2022 8:45 am; Publication Date: 11/18/2022]